



NAGPUR SHIKSHAN MANDAL'S

SHRI BINZANI CITY COLLEGE

(S. B. CITY COLLEGE)

RE-ACCREDITED BY NAAC 'B++' (CGPA 2.87)

Near Sakkardara, Umrer Road, Nagpur - 440 024

Tel. : (0) 0712-2745099

• E-mail ID : sbct_1@yahoo.co.in • Website : www.binzanicitycollege.in

- President
A. K. GANDHI | 2426883, 6619800
- Secretary
DR. HARISH RATHI | 9730037001
- Principal
DR. SUJIT G. METRE
9822714241

Student Welfare & Grievance Redressal Cell (Anti-Ragging & Against Sexual Harassment)

Introduction:

The Students' Grievance Redressal Cell desires to carry and maintain impartial, accurate, conductive and unprejudiced educational environment in the College. Grievances or complaints include the communication between Student and the College that expresses dissatisfaction, ragging or harassment in respect of the behavior of fellow students, teachers and administrative staff, seeking proper solution on issues that are necessary and the corresponding timely remedial action.

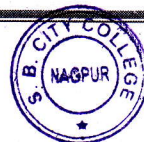
The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. The cell lays stress on the view to **"the right to be heard and right to be treated without bias"**. 'Students' Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner.

Objectives:

1. To support those students who have been deprived of the services offered by the college, for which he/she is entitled.
2. To enable the student to air their grievance regarding ragging, mental or sexual harassment, scholarships - related, library and Sports related, teaching-learning & evaluation process, administrative and other facilities.
3. To clarify the nature of the grievance.
4. To ensure effective solution to the students' grievances with an impartial and fair approach in a stipulated time frame.

Functions:

- 1) To form a link between Students and the College to redress the grievances.
- 2) To inform the students the ways and means to get their problems redressed.
- 3) To make officials of the college responsive, accountable and courteous in dealing with the students.
- 4) To ensure solution to the students' grievances with an impartial and fair approach.





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Anti - Ragging Committee:

(Section (2) of Section 1 of the Maharashtra Prohibition of Ragging Act, 1999)

Introduction

The College has constituted an Anti- Ragging Committee under Govt of Maharashtra Higher Education Dept, Pune, letter no. म. म. अ. २०१४ विपत्र/१६१९ प्रशा - १/१०६३६ Dt. 18-12-2014, headed by the Head of the institute, and diverse mix of faculty, Student Representatives and Administrative staff to avoid any form of unfair treatment that could take the ugly form of ragging.

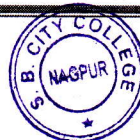
Objectives of Anti -Ragging committee:

- 1) To ensure strict punishment to defaulters.
- 2) To maintain 'Ragging Free Institute' status of the college.
- 3) To aware the students of dehumanizing effects of ragging.
- 4) To keep continuous watch and lookout over ragging so as to prevent its occurrence and recurrence.

Punishment:

- 1) Suspension from attending classes.
- 2) Debarring from appearing in any test/examination or other evaluation process.
- 3) Withholding /withdrawing scholarship/fellowship and other benefits.
- 4) Cancellation of admission in extreme case.

(Helpline of UGC - helpline@antiragging.net)





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Permanent Cell Against Sexual Harassment:

As per the guidelines of UGC and Supreme Court a 'Permanent Cell Against Sexual Harassment' has been established in the College to provide healthy atmosphere to the students of the college. The goal of this cell is to ensure safe and secure environment to students and avoid any kind of harassment.

Objectives:

- 1) To develop guidelines and norms for policies against sexual harassment.
- 2) To organize gender sensitization awareness programs and campaigns for all members of the college.
- 3) To provide congenial environment of gender equality and against sexual harassment for the wellbeing of the staff and students.

Definition of Sexual Harassment:

For this purpose, sexual harassment includes such unwelcome sexually determined behavior (whether directly or by implication) as:

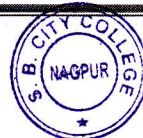
1. Physical contact and advances
2. A demand or request for sexual favors
3. Sexually colored remarks
4. Showing pornography
5. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Procedure:

A. How to raise the grievance:

The student grievances can be raised through the following modes:

- **Phone Message / Call:** Students can message / call on the contact number mentioned on the college website to register the complaint.
- **Email:** Students can register complaint via email specified on college website.





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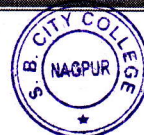
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- **Letter:** Students can write a complaint letter and use the complaint Box kept at vantage position in the College.
- **Website:** The students may also register grievances through the link provided on the Home Page of the College website.

As per the guidelines of UGC, Student Grievances Redressal Committee (SGRC) of Shri Binzani City College, Nagpur under Students' Welfare Committee has been constituted.

B. SOP for Grievance Redressal:

1. The Committee through the Mentors will spread awareness amongst the FY students regarding their rights and violation of rights. They will also inform the students of the various Cells and Committees formed in the College to facilitate the learning process of the students at the beginning of the academic session.
2. The Committee should meet at regular intervals to decide upon the plan of action and to redress the grievance. At the least TWO meetings at Entry and Exit levels are expected.
3. The Committee should check the digital media and the Complaint box on regular basis for any grievances.
4. Once a grievance is received by the Committee, due cognizance should be taken in a definite time span.
5. The grievance should be treated according to the emergency of the situation in the meetings conducted for the same purpose.
6. The written correspondence and the ATR of the grievance should be maintained by the Committee with due care for further usage and for record purposes also.





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Period of measurement : Every year

1) Policy execution responsibility rests with :

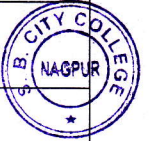
In-charges of Students Grievance Cell, Anti Ragging Cell and Permanent Cell against Sexual Harassment

2) Compliance Review to be made by : IQAC

3) Review Frequency : Yearly

Approved By:

NAME	SIGNATURE	DATE
Dr. Sujit G. Metre, Principal		15/09/2021
Dr. P.S. Kane Coordinator-IQAC		15/09/2021



Document Updates	
Policy Date	15.09.2021
Created by	Dr. A. H. Sheikh
	Dr. N. I. Gharat
First Revision	
Approved By:	Dr Sujit Metre (Principal)
Second Revision	
Approved By:	



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Co. Coordinator
IGAC




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